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Notes on the Dublin Competence Enhancement Visit

Monday 15th October 2018 – Friday 19th October 2018

TRAVEL

UCD hosted staff from partner universities from Hanoi, Thai Nguyen, Moscow, Vladivostok, Tomsk, Kazan, Bukhara and Tashkent for a week. The participants' arrival was scheduled for Sunday 14th October and their departure for Saturday 20th October.

24 participants were originally expected, 21 were effectively able to attend. Following some delays in obtaining visas, the purchasing of the flights was finalised on October 12th.

Issues arose on Sunday 14th October when 11 passengers who were to be on connecting flights in Germany and in London were refused boarding as they did not possess the required visas. Overnight stay and alternative flights were organised and paid for right away.

Three participants from Tomsk and two from Kazan arrived a day later in Dublin, thus missing the activity's first day. Return flights presenting the same connecting cities were re-arranged during the stay. The IHOD project manager David Campbell dealt with the travel agent and requested refunds where applicable.

On a separate note, a series of unfortunate delays caused one of the participants from Tomsk to miss her connecting flight in Germany. David Campbell contacted Club Travel to purchase a new flight.



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BUDGET

The status on travel expenses for the Dublin visit is over budget by €5,402.76 and the cost of stay by €2,864.35.

As much travel costs as possible has been charged to cost of stay to try and keep both in balance: the hotel rooms paid during the participants journey, the airport transfers and transports.

DUBLIN	Budgeted	Actual	Dublin Variance	Overall Budget Variance
Travel	€	€	€	€
	19,950.00	25,352.76	(5,402.76)	(22,109.91)
Stay	€	€	€	€
	17,280.00	20,144.35	(2,864.35)	18,210.91
TOT	€	€		
	37,230.00	45,497.11		

€1228.15 claim for Vietnamese partner's flight might need to added

€1214.60 of transfers and hotel costs during travel added to cost of stay

The status on travel expenses for the Kaunas visit will have to be updated after the visit.

KAUNAS	Budgeted	Actual	Kaunas Variance	Overall Budget Variance
Travel	€	€	€	€
	13,800.00	16,891.16	(3,091.16)	(25,201.07)
Stay	€	€	€	€
	31,840.00	25,261.00	6,579.00	24,789.91
TOT	€	€		
	45,640.00	42,152.16		

Add per diems top up

DUBLIN COMPETENCE ENHANCEMENT VISIT SCHEDULE - ERASMUS+ IHOD
IMPROVING HEALTHCARE OUTCOMES IN CHRONIC DISEASE

Time	Monday 15th October	Tuesday 16th October	Wednesday 17th October	Thursday 18th October	Friday 19th October
09.00 - 13.00	<p>09.00 – 10.30 Theatre L – Newman Building “Clinical Leadership” Dr Aine Carroll</p> <p>11.00 – 12.00 B342- Health Science Building “Welcome and update on curriculum progress” Prof.M. Casey</p> <p>12.00 – 12.50 B342 - Health Science Building “Leadership and Change Management” Prof.M. Casey</p>	<p>07.45 Meet in Harcourt Hotel Reception with Valerie</p> <p>09.00 – 09.50 B107- Health Science Building “Outcomes of Cognitive Impairment post-Stroke” D.Rhode</p> <p>10.00 – 13.00 109VET Veterinary Building “Fundamentals of Epidemiology” Prof. M.Codd</p>	<p>11.00 – 13.00 B107 -Health Science Building Curriculum Development Reports from each representative from each of Partner countries MSMU, DVFU, KAZ, SIB, TMA, BUK, HAN, TNU</p>	<p>11.00 – 13.00 B005HEA Health Science Building “Public Health Practice and Policy” Dr Greg Martin</p>	<p>11.00 – 13.00 B107 Health Science Building “Global Health” Prof. Hasheem Mannan</p>
1 – 2pm	Lunch	Lunch	Lunch	Lunch	Lunch
14.00 - 17.00	<p>14.00 - 15.15 B004 Health Science Building “Heart Failure in Older People” K. Wedgeworth</p> <p>15.30 – 17.00 B004 Health Science Building “Respiratory Disease” Dr Shane O’ Halon</p>	<p>14.00 – 16.00 A005 Health science Building “Person Centred Care” Prof A. Phelan</p> <p>16.15 – 16.45 B107 - Health Science Building “Review of 3 Year Planner” Prof.M. Casey</p> <p>18.00 DINNER AT O’CONNELLS RESTAURANT</p>	<p>14.00 - 14.40 B107 -Health Science Building “Introduction to Health Informatics” Prof. Patrick Felle</p> <p>14.45 – 15.30 B107- Health Science Building “On the implementation of the biggest RIS PACS system in the world – an Irish healthcare success story” Prof. Neil O’Hare</p>	<p>14.00 – 16.50 116VET Veterinary Building “Biostatistics” Prof. M. Codd</p> <p>17.15 – 17.45 B239 Health Science Building “Skills Laboratory Visit” Mrs Elizabeth Greene</p>	<p>14.00 – 15.00 B107 Health Science Building “Research Methods and Capstone Research Projects” Prof. D.Coghlan</p> <p>15.00 – 16.00 B107 Health Science Building “Research Methods and Capstone Research Projects” Prof. M. Casey</p>

CURRICULUM DEVELOPMENT

It was agreed at the Steering Committee meeting in Kaunas on July 3rd this year that the 6 amended module descriptors would be sent to David Campbell before the 14th July. Responsibility for modules was allocated as follows:

1. Health Education and Promotion – SSMU
2. Epidemiology on Chronic diseases (communicable and non-communicable) HMU & TNU
3. Leadership – KIU
4. Research Project– TMU
5. Population Health – SU
6. Biostatistics and Methods of Investigation – DVFU

The need for an outline curriculum being pressing, the following was agreed in Dublin:

Task	Responsible	Due Date	Reported to
1-Complete Module on Population Health	SU	November 2nd 2018	David Campbell
2-Complete Module on Biostatistics and Methods of Investigation	DVFU	November 2nd 2018	David Campbell
3-Complete Module on Introduction to Public Health and Practice	HMU & TNU	November 9th 2018	David Campbell
4-Complete Module on Health Policy, Quality and Health Economics	BMU	November 9th 2018	David Campbell
5-Complete Module on Research Methods	KIU	November 9th 2018	David Campbell
6-Complete Module on Clinical Practicum	SU	November 9th 2018	David Campbell
7-Complete Module on Person Centred Care	SSMU	November 9th 2018	David Campbell
8-Complete Module on Health Informatics and Global Health	DVFU	November 9th 2018	David Campbell
All modules finalised	SU, DVFU, HMU & TNU, BMU, KIU, SU, SSMU, DVFU	November 26th 2018	EU partners
Circulate final module descriptors	David Campbell	December 3rd 2018	All partners

The circulation of the final module descriptors to the partners will enable each institute to determine the names of the students who would best benefit from the study visits in Pavia and Dublin.

Task	Responsible	Due Date	Reported to
Communicate participants names for Valencia staff visit in March 2019	SU, DVFU, HMU & TNU, BMU, KIU, SU, SSMU, DVFU	January 28th 2018	David Campbell
Communicate participants names for Pavia staff visit in May 2019	SU, DVFU, HMU & TNU, BMU, KIU, SU, SSMU, DVFU	April 4th 2018	David Campbell

The programme outline needs to be completed in detail in time for the next competence enhancement activity in Valencia in March 2019 to enable focused planning to take place regarding the content of this enhance period.

Task	Responsible	Due Date	Reported to
Communicate participants names for Pavia students visit in June 2019	SU, DVFU, HMU & TNU, BMU, KIU, SU, SSMU, DVFU	May 6th 2018	David Campbell
Communicate participants names for Dublin students visit in September 2019	SU, DVFU, HMU & TNU, BMU, KIU, SU, SSMU, DVFU	August 6th 2018	David Campbell

There is the need to discuss with the EU partners if we are deciding to seek EU academic approval. Finally we have to confirm the existence of various curriculum activities in each of the partner universities.

CONCLUSION

Prof. Mary Casey, IHOD Project Investigator and all partners signed off on the below inserted table presenting the calendar of activities for the whole project. Dates have been firmed up which will allow for forward planning in terms of getting participants name timely enough for visas applications and flight.

